

MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING by and between the (full name in Portuguese of the SCHOOL) DA UNIVERSIDADE DE SÃO PAULO (Brazil) and (full and official name of the FOREIGN INSTITUTION) (..... Country), in the interest of (full and official name of its SCHOOL, as the case may be) which aims at promoting academic cooperation between the Parties.

The (full name in Portuguese of the SCHOOL) DA UNIVERSIDADE DE SÃO PAULO, located at (full address), herein represented by its (position and full name of the Dean) and (full and official name of the FOREIGN INSTITUTION), located at (full address), herein represented by its President/Rector/Chancellor, (his/her full name), in the interest of (full and official name of the SCHOOL, as the case may be), herein represented by its (position and full name of the Dean/Vice-Rector) based on the shared understanding that cooperation between both institutions will further research and other academic and cultural activities, do hereby resolve to execute this Memorandum of Understanding, which shall be governed by the following terms and conditions:

SECTION 1 – PURPOSE

The (full name of the SCHOOL in Portuguese) DA UNIVERSIDADE DE SÃO PAULO and (full and official name of the FOREIGN INSTITUTION) agree to promote academic cooperation between both institutions, in the areas of (*describe only the mutual areas of knowledge of the Schools*)....., by means of:

1. exchange of teaching staff and researchers;
2. joint development of research projects;
3. joint organization of scientific and cultural events;
4. interchange of information and of academic publications;
5. exchange of students;
6. exchange of members of their technical and administrative staffs;

7. shared courses and subjects.

SECTION 2 – IMPLEMENTATION

For the purpose of implementing each specific cooperation activity, both institutions shall prepare a work program describing the forms, the means and the respective responsibilities, which shall thereupon be the object of a Specific Agreement, to be executed by the concerned parties.

SECTION 3 – FUNDING

Each institution shall exert its best efforts to procure funding from internal or external sources, so as to ensure the feasibility of the cooperation programs.

SECTION 4 – REQUIREMENTS

The scholars and students taking part in the cooperation programs hereunder shall comply with the immigration requirements of the country of the host university, and shall contract an international medical and hospital insurance covering the stay abroad.

SECTION 5 – ACADEMIC FEES

The exchange students involved in exchange programs shall pay such academic fees, if any, at their home institution.

SECTION 6 – EFFECTIVE TERM

This Memorandum of Understanding shall become effective on the date of its execution and shall remain effective for a period of **five years**. Upon the completion of this term, the Memorandum of Understanding may be reedited, upon the assent of both institutions, and such renewal shall take the form of a new Memorandum of Understanding or of a specific Agreement.

SECTION 7 - AMENDMENTS

Any changes to the terms and conditions of this Memorandum of Understanding shall become effective by means of an Amendment mutually accepted by the signatory parties.

SECTION 8 – COORDINATION

As coordinators for this Memorandum of Understanding, the following are appointed: on behalf of (name of the USP SCHOOL), (full name of the coordinator and his/her administrative office/department); and on behalf of (name of the FOREIGN INSTITUTION),

.....(full name of the coordinator and his/her administrative office/department):

SECTION 9 – TERMINATION

This Memorandum of Understanding may be terminated at any time, by either party, by means of a 180-day prior written termination notice. In the event of any outstanding issues, the parties shall define, under an Agreement Termination Instrument, the responsibilities for the closing of each one of the programs affected by the termination, provided however that the activities in course at the time shall be completed before termination becomes effective, as well as any other reasonable commitments.

SECTION 10 – SETTLEMENT OF DISPUTES

In order to settle any doubts that may arise under the performance or in the construction of this Memorandum of Understanding, the parties shall exert their best efforts to reach a solution by mutual consent. In the event such consent is found to be impossible, the parties shall jointly appoint a third party natural person, to act as mediator.

And having thus agreed and covenanted, the parties execute this Memorandum of Understanding in two (2) identical counterparts in each version, in English and in Portuguese, to one and same effect.

..... (full and official name of
SCHOOL) DA UNIVERSIDADE DE
SÃO PAULO

..... (full and official name of
FOREIGN INSTITUTION)

..... (full name)
Dean

..... (full name)
(Rector/President/Chancellor)

..... (full and official name of
FOREIGN SCHOOL, as the may be)

..... (full name)
Dean

Date:

Date: