

**RULES FOR THE SELECTION PROCESS OF FOREIGN STUDENTS IN THE GRADUATE
PROGRAM – FACULDADE DE SAÚDE PÚBLICA/ USP**

**Approval at the “Câmara de Normas e Recursos da Pró-Reitoria de Pós-Graduação”,
session held on August 10th, 2011**

I – Candidates who have previously been granted Scholarship from the Program: “Programa de Estudante-Convênio de Pós-Graduação (PEC-PG)”, coordinated by the *Ministério das Relações Exteriores (MRE)*, and by the *Coordenação de Aperfeiçoamento de Pessoal de Nível Superior (CAPES)* and by the *Conselho Nacional de Desenvolvimento Científico e Tecnológico (CNPq)*, are required, for purposes of selection for the Graduate Program in Public Health – FSP-USP, and the Graduate Program of Nutrition in Public Health – FSP-USP, in addition to the documents described in Section V of these Rules, to tender the following documentation:

a) Acceptance letter, which must indicate the Graduate Program, area of focus, research line and theme to be developed during the course of the candidate’s studies. The letter should also include the information that the candidate who will receive the scholarship and their financing agency are exempt from paying fees of any kind. The letter must be signed by the FSP/USP Scholar who agreed to supervise the candidate, jointly with the administrators of the Graduate Program in Public Health (FSP-USP), or the Graduate Program in Nutrition in Public Health (FSP-USP).

b) Presentation letter, issued in the candidate’s name, by the Brazilian Diplomatic Mission at which they signed up for the PEC-PG.

I.a.) In order that the Graduate Program in Public Health – FSP-USP, or the Graduate Program in Nutrition in Public Health – FSP-USP, can issue the previously mentioned acceptance letter, the applicant shall submit, with 30 days’ advance notice, the following documents, in Portuguese, to FSP-USP:

- Letter addressed to *Faculdade de Saúde Pública’s* Director, consulting them on the possibility of admission onto the FSP’s Graduate Program (Masters or Doctorate Degree), and about the possibility of issuing the acceptance letter, to compete for a place on the PEC-PG Program. The aim of the research to be conducted should be defined, and future perspectives after graduating.
- Copy of Undergraduate Diploma, or if applicable, copy of a Master’s Degree Certificate, and grade transcription (translated into Portuguese);
- Recent *Curriculum vitae*
- Copy of Passport and Identification document
- Research Project, related to the respective area of focus.

II – Foreign candidates selected by interinstitutional agreement between USP and the foreign institution and with the scholarship provided directly or indirectly by their home institution must present, besides the certificates listed in item V of this document, the following: Copy of Undergraduate Diploma, or if applicable, a Master’s Degree Certificate, and the grade transcription (translated into Portuguese); *Curriculum vitae*; Copy of Passport; Identification document; Letter addressed to the CPG President, consulting them about the possibility of acceptance onto FSP-USP’s Graduate Program (Masters or Doctorate) and also indicating the area of focus, research line and the theme that will be the object of the dissertation or thesis.

III – Foreign candidate awarded with a scholarship from International funding agencies or from foreign government bodies, are subject to the requirements described in Section II of these Rules.

IV – In exceptional cases, foreigners with no affiliation to any research or educational institutions in their home country or that are not holders of any kind of scholarship, may apply for FSP-USP's Graduate Programs. In this case, the requirements described in Section II of these Rules shall apply. These cases will be analyzed by the *Comissão de Relações Internacionais – FSP-USP*, and evaluated by the respective CCP and CPG, that will decide to approve the application or otherwise.

V – Proficiency in the Portuguese language must be proven for students whose home country is non-Portuguese speaking, and evidence of English language proficiency must be provided by all candidates, except those from an English-speaking country. These certificates must have been issued no earlier than five years prior to the time of the FSP-USP enrollment submission. Proof of fluency comprises:

V.a.) Portuguese language proficiency - through “Certificado de Proficiência em Língua Portuguesa para Estrangeiros (Celpe-Bras)”.

V.b.) English language proficiency, through an English for Foreigners Exam Certificate, such as those named below or equivalent:

V.b.1) TOEFL (Test of English as a Foreign Language) - Internet Based Test - IBT (electronic) – minimum score: 75 points; Paper Based Test - PBT (Regular - paper) total minimum score: 500 points;

V.b.2.) IELTS (International English Language Testing System) - minimum score: 5.0 points.

VI) It is forbidden to enroll Brazilian citizens, even if having dual-nationality, as foreign students. This rule does not apply to cases of exchanges, or internships, of students from education or research institutions, for less than 12 months.

VII) In all cases, it is mandatory to present a temporary visa that allows study in Brazil, in accordance with the Rules of the *Universidade de São Paulo's* Graduate Program.

VIII) If the foreign student has unsatisfactory academic performance, or disciplinary misconduct during the period of the course, internship, or exchange, being a scholarship holder or otherwise, the appropriate punitive measures will be applied, and enrollment renewal or participation in other mobility programs in the FSP-USP will be declined, as per recommendations by the *Comissão de Cooperação Internacional - Universidade de São Paulo*.

IX) Where applicable, the general rules governing the Graduate Program, established by Resolution n. 5473, of September 16th, 2008, shall apply, including with regards to disciplinary issues.