

Given the **Officio Circular No. 5/2016 - CEX/CGSI/DPB/CAPES** - on awarding PROEX for the year 2016, find below the instructions and form to request aid for participation in **scientific events**.

The funds will be allocated **only to students with current enrollment** at the Microbiology Postgraduate program that have not yet received such aid along the course, preferably to CAPES scholars and students without scholarships. If there are available resources, other students from the program may also be contemplated. It is necessary to be the first author and present proof that the application has been accepted for presentation.

Course	Masters	PhD
Participation in events in Brazil	1.500,00	1.500,00
Participation in events abroad	Not allowed	3.000,00

Forms: <http://www.icb.usp.br/bmm/pos/arquivos/formularios/formauxilio.pdf>

See below links for current legislation:

[Ordinance nº 54/2006 – PROEX Regulation](#)

[Ordinance nº 59/2013 – Guide for Accountability](#)

Use of the Program's Office:

<http://www.capes.gov.br/images/stories/download/legislacao/Auxpe-jun13-ReciboModelo-A.doc>

The requests must be formalized **until closing of the CCP-BMM agenda**, before the event. [See attached table.](#)

Invoices can have the student's information, provided that PROEX's information is in also noted. The CCP reimburses road and air tickets, accommodation and registration. We **do not** refund invoices for food, taxi receipts and banner production.

Sincerely,

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